



COVID-19 Site Focus Audit

The Health and Safety of all Clark Builders Group of Company Employees, Trade Partner Employees and our surrounding communities continues to be our top priority. In order to support Project Teams, we have developed this Site Focus Audit to help assure all of the measures required to reduce the risk of COVID-19 exposure have been implemented.

Worksite: _____

Date: _____

Mitigation Measure Inspected	Proactive Measure Taken	Actions Required	Assigned To	Date Completed
Administrative Documents: <ul style="list-style-type: none"> Travel & Exposure Policy v.007 reviewed and enacted Pandemic Preparedness Planning Guidance document v.007 reviewed and Site Specific Pandemic Preparedness Plan updated and enacted Exposure Emergency Response Plan & Checklist reviewed If located in Edmonton or Calgary, Face Covering mandates are clearly communicated and implemented 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No			
Communication Measures: <ul style="list-style-type: none"> Signage posted on basic respiratory prevention hygiene Signage posted at project entry points, breakrooms, lunchrooms, washrooms, on huddle/safety boards, etc. Communication strategy to Project Staff / Trade Partners identified in Site Specific Pandemic Preparedness Plan Mitigation measures / Concerns discussed in Orientation, at daily huddles / toolbox talks / You Said We Did Boards, etc. All workers accessing the project are signing in/out All workers have completed the COVID Health Check Questionnaire and have responded 'no' to all questions. 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No			

<p>Hand washing stations:</p> <ul style="list-style-type: none"> • Available with soap, single-use hand towels and trash bin • Available at a convenient location near breakrooms, trailers and bathrooms • Where possible, at least two stations per project and additional when workforce exceeds 100 <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • Hand Sanitizer provided in convenient locations near breakrooms, trailers and bathrooms 	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>Physical Distancing:</p> <ul style="list-style-type: none"> • Planned group gatherings such as lunch breaks, stretch and flex, stand downs, and other large meetings are being staggered • Meetings / gathering locations allow for 6ft physical distancing for all attendees • Visitors and non-essential personnel limited on the worksite • Physical distancing in smoke pits is being implemented. 	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>			
<p>Mitigating Close Contact:</p> <ul style="list-style-type: none"> • Plan in place to ensure the protection of our on-site First Aid Responders • Plan in place to ensure the protection of our hoist / elevator operators • All essential close contact work has been approved and meets the requirements of the 'Close Contact Work During the COVID-19 Pandemic' Safety Bulletin (issued April 2, 2020). 	<p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p>			

<ul style="list-style-type: none"> Workers, through observations have demonstrated understanding and are following the close contact work procedures First Aid Kits are stocked with additional PPE (Mask/Respirator/Faceshield) General PPE inventory is stocked with additional masks and face shields for essential close contact work 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No			
<p>Cleaning / Sanitizing:</p> <ul style="list-style-type: none"> Daily cleaning processes in place in order to disinfect/sanitize common surfaces (handles, tables, common tools, tables, bathrooms, etc. Sufficient cleaning materials and supplies available at site. Housekeeping cleaning log established with cleaning schedule and responsibilities posted in each location 	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No			