

The management of Clark Builders (CB) is committed to providing a safe workplace environment for our workers and to protecting property, workers, visitors and the public from harm. The Safety and Loss Prevention Program is designed with this goal in mind and is the shared responsibility of every worker and subcontractor. Working together, we will not only attain excellence in all aspects of our operation but also maintain a safety record that will be the envy of the industry.

An effective Safety and Loss Prevention Program is the cornerstone of good operating practice. At CB, it is our policy to:

- Provide **training** as required.
- Conduct hazard assessments.
- Implement safe work practices and procedures.
- Use CSA-approved or comparable **personal protective equipment** as needed.
- Properly maintain tools, equipment and facilities.
- Conduct **informal and formal inspections** to find and correct any unsafe acts or conditions.
- **Investigate** all (including subcontractor) incidents and accidents in an effort to prevent recurrence.
- Take **disciplinary action** when warranted.

Managers must not only promote and demonstrate safe work practices but also ensure subcontractors and workers understand that it is not only everyone's right to work in a safe and healthy workplace but also each worker's responsibility to work safely. To achieve our Company goals, workers and subcontractors must fully cooperate with managers, supervisors and safety personnel—your welfare is their top priority.

Managers, subcontractors and workers are accountable for their actions and decisions. Failure to comply with site rules, safety policies, practices and procedures will be cause for disciplinary action, which may include suspension, dismissal, denial of site access, or cancellation of contract, if warranted.

Although CB's policies, practices and procedures are in compliance with or exceed current Occupational Health and Safety requirements, they do not take precedence over O. H. & S. regulations nor any other government regulation, act or rule. **Managers, workers and subcontractors must ensure they operate within the rules and regulations governing their specific place of operation—they may be different in different jurisdictions.** Where Client and/or site rules exceed Regulatory requirements, compliance is also required.

Remember: "Quality health and safety programs are based on legislation requirements and good industry practices".¹ If the company, its workers or subcontractors fail to comply with government legislation and related regulations, the officers of the company and/or subcontractors, supervisors or workers will be held accountable and may be prosecuted. Thus, maintaining a safe work environment is everyone's responsibility and is in your best interest. **Know your rights² and your responsibilities. Observe the law and work safely. Everyone is counting on you.**

¹ Alberta Construction Safety Association, Auditor Training Program, October 1997, page 2-3

² **All** workers have the **right to know** the hazards of the workplace and how to minimize or eliminate the risks posed by these hazards, the **right to refuse unsafe work**, and the **right to participate** in creating a safe workplace. With these rights also come safety **responsibilities – work safe, work smart, report unsafe acts and conditions, know emergency response procedures, and cooperate with supervision to ensure compliance with Regulatory, Company and Project rules.**